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Type 73 Certificate Renewal

Renewal requirements for Type 73
School Service Personnel (SSP)
Implemented July 1, 2008



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SSP Professional Development

- National certification
- State license
- BPTS certification process
- Continuing Professional Development Units (CPDUs)



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SSP Licenses and Certifications

An individual satisfies renewal by holding

- An active license issued by the State;
- National Certification as a School Psychologist, School Nurse, Counselor or School Counselor; or
- Certificate of Clinical Competence



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Evidence of Completion

Licenses of National Certification
School Service Personnel maintain documentation related to the relevant license or certificate, including its date of issue, period of validity, and issuing body. This information is included in the application for certificate renewal.



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Evidence of Completion

National Board for Professional Teaching Standards (NBPTS) process.

Evidence of completion is the inclusion of the School Service Personnel certificate holder's name on NBPTS' composite list of those who have completed the certification process (as distinct from having received certification).



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Evidence of Completion

CPDUs for School Service Personnel

--80 CPDUs (8 per semester active)

--Standard/ Master renewal CPDU list

CPDU Value Chart lists the professional development activities, their definitions, point values and evidence of completion.



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- Collaborative planning/ professional improvement teams/ committees
- Peer review/ Peer coaching
- Site-based management or decision-making teams/ committees
- Coordinating community resources
- Facilitating parent education programs



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- Business, school or community partnerships
- Supervision or preparation of a candidate for the SSP certificate
- College coursework
- Teaching college or university courses
- Workshops, conferences, seminars, institutes, symposiums, non-university credit
- Presenting at workshops, seminars, conferences, etc



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- Training as external reviewers
- Training as reviewers for accreditation of university School Service Personnel preparation programs
- Action research and inquiry projects
- Observing programs or performance of services in schools, business or industry



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- Travel
- Study groups
- Statewide education-related committee
- Work/ learn programs or internships
- Curriculum development or assessment activities
- Team or department leadership
- External or internal school or district review team



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- Publishing education articles, columns or books
- Non-strike related professional association or union service related to professional development
- Portfolio of student and School Service personnel work
- Other (something not on the list but aligned with an existing activity)



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Exemptions for Semesters Prior to Implementation

	<u>Full Cycle</u>	<u>Per Year</u>	<u>Per Semester</u>
<u>Full Time (5 yr)</u>	80 CPDUs	16 CPDUs	8 CPDUs
<u>Part Time (5 yr)</u>	40 CPDUs	8 CPDUs	4 CPDUs
<u>Master (10 yr)</u>	80 CPDUs	8 CPDUs	4 CPDUs

Example: For full-time employment on a Type 73, 8 CPDUs times the number of semesters active in the validity cycle after July 1 equals the amount of CPDUs required.



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SSP CPDUs

<u>Type 73</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
<u>Full-time</u>	16	32	48	64	80
<u>Part-time</u>	8	16	24	32	40



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Purposes for SSP CPDUs

Each activity must address one or more of the purposes and three of the four must be addressed

- Advance the individual's knowledge and skills in the area of certification or endorsement
- State priorities (TBA)
- School improvement plan
- Serving students with disabilities/ least restrictive environment



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Providers for CPDUs

Like teaching certificate renewal, workshops, conferences and similar trainings for School Service Personnel must be offered by an approved provider to count.

Anyone interested in becoming an approved provider should go to www.isbe.net and click on "Professional Providers" on the left-hand side of the webpage.



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Other information

Activities completed prior to July 1, 2008, cannot be counted because the School Service Personnel Certificate did not have renewal requirements prior to that date.

Activities completed on or after April 1 can be rolled over into the next cycle for cycles that end July 1, 2009, and after.